

Ranchi Zonal Office
Administrative Office, State Bank of India, Kutchery Road, Court Compound,
Ranchi-834001

TENDERS FOR PEST & TERMITE CONTROL

Tenders are invited for carrying out Pest and Termite control in all branches/offices under AO Ranchi for three Years, subject to satisfactory performance, which will be reviewed annually.

Application forms for Technical and Financial Bid can be downloaded from **sbi.co.in-procurement news** from **01.07.2020 to 07.07.2020** and last date for submission of completed tender is **13.07.2020 till 17.00 PM**. Tenders will be opened at Ranchi Zonal office on **15.07.2020 at 16.00 PM**. The Technical and Financial Bids should be submitted in separate sealed covers bearing title 'Technical Bid' and 'Financial Bid' respectively. Both these envelopes should be submitted in a separate envelope titled 'Tender for Pest and Termite controls'. The Earnest Money should be enclosed in 'Technical Bid' Envelope.

Please note that the Financial Bids of only those tenderers will be opened who are found 'qualified' in Technical Bid. Technical Bids not accompanied by cost of Tender & Earnest Money will be rejected.

The bidder should have Credible Supervisory Infrastructure and Network. The character and antecedents of employees of the successful bidder must be duly verified by the police. Should have required Statutory Registration of Income Tax, Service Tax, Contract Labour Act (Regulation & Abolition) 1970 – If applicable, EPF, ESI etc. The bidder should be free from any litigation, in the services provided, with any bank/financial institution. The bidder should not have been blacklisted by any of the institutions.

Earnest Money: Two separate Bank Drafts of rupees 50,000/- (rupees fifty thousand) and 1000/- (rupees one thousand) for EMD and application fee respectively are to be deposited along with tender papers. Bank drafts are to be in favour of SBI, AO, Ranchi and payable at Ranchi. These shall carry no interest and the application fee shall be retained by the bank. EMD of unsuccessful bidders will be returned after finalization of contract. EMD submitted by successful bidder shall be converted / adjusted against Performance Security Deposit and will be held by the Bank for the period of contract. In case the firms are not found eligible technically, the EMD & Financial Bid shall be returned after finalization of technical bid. In case of withdrawal by successful bidders, EMD will be forfeited.

Address for submission of tender forms:

Security Deptt, First Floor, Administrative Office, State Bank of India, Kutchery Road, Court Compound, Ranchi-834001

TERMS AND CONDITIONS

1. Tender documents can be downloaded from Bank's website **www.sbi.co.in** under procurement news or collected from **State Bank of India, Zonal Office, Kutchery Road, Court Compound, Ranchi-834001.**

2. An **Earnest Money Deposit (EMD) of Rs. 50,000/-** (rupees fifty thousand only) and non - refundable application fee of **Rs. 1000 /-** should be paid along with **Technical Bid** by way of Demand Draft drawn in favor of 'State Bank of India' AO Ranchi payable at Ranchi. Tender submitted without application money & EMD will be rejected.
 3. Upon finalization of awarding the contract, Earnest Money Deposit of unsuccessful tenderers will be refunded.
 4. The tender is in 2 bid systems viz. "**Technical Bid**" and "**Financial Bid**". Hence there shall be two sealed covers duly filled completely and duly superscribed as "**Tender under Technical Bid**" and "**Tender under Financial Bid**" and the same shall be submitted to **State Bank of India, Zonal Office, Kutcheri Road, Court Compound, Ranchi-834001**.
 5. The cover of **Technical Bid** shall contain the details of Pest and Termite control vendor's profile, duly filled up & signed Appendix 'A' and Appendix 'B' along with the Demand Draft of EMD & Application fee and relative enclosures.
 6. The Financial Bid cover shall contain only the price quoted as per the prescribed format and any price submitted other than in the prescribed format shall be treated as invalid.
 7. Last date for submission of Tenders is **13/07/2020 up to 17.00 PM**. Tenders will be opened **on 15/07/2020 at 16.00 PM** at **State Bank of India, Zonal Office, Kutcheri Road, Court Compound, Ranchi-834001**.
 8. All amounts should be mentioned both in words and figures and any corrections shall be duly authenticated by the signatory otherwise the tenders will be treated as invalid.
 9. The successful tenderer shall enter into an agreement with the Bank, as per Bank's prescribed format.
 10. The Successful tenderer shall be agreeable to open an account with any branch of State Bank of India convenient to them and the payment will be settled through the said account.
 11. **Contract Period:** The contract will be for three years; subject to annual review and renewable after expiry of the contract, however the rates quoted will be valid for one year. There shall be no change in the package rate indicated during the first year period. Revision of rate (if any) shall be considered after completion of the first year and thereafter annually. Decision of the Bank in this regard would be final.
- Bank reserves the right to terminate the contract with immediate effect in case the service provider fails to provide satisfactory services or fails to take security measures or not adhering to the tender terms & conditions. In other cases, Bank reserves the right to terminate the contract during contract period after giving one month notice to the service provider.**
12. For any clarifications, you may contact our Zonal Office Ranchi between 11.00 AM to 17.00 PM on all working days.
 13. Bank reserves the right to reject any or/all the tenders without assigning any reason whatsoever.

Name & Signature of the Bidder with seal

APPENDIX 'A'

Technical & Security Specifications

1.	The bidders must have obtained the following valid license from the department of Agriculture, State of Jharkhand - (a) " GRANT/RENEWAL OF LICENSE TO STOCK AND USE OF INSECTICIDES FOR COMMERCIAL PEST CONTROL OPERATIONS" (FORM II) (b) " LICENSE TO STOCK AND USE RESTRICTED INSECTICIDES FOR COMMERCIAL PEST CONTROL OPERATIONS" (FORM VI C)
2.	The bidders must have performed commercial pest control in SBI or other banks for at least three years.
3.	The bidders should have an Office/representative in Ranchi city.
4.	Employees of the bidders must be insured for their health and safety and the responsibilities, if any, will be of bidders.
5.	The training of employees will be the obligations of the bidder for better performance. Trained and certified personnel only be inducted for commercial pest control.
6.	The bidders must provide certified copies of the final account and average turnover which should not be less than 25 lakh for the last three financial years.
7.	Bidders must keep adequate number of staffs on their roll for smooth operations as per the requirements and convenience of the bank.
8.	Care must be taken so that no furniture, fixtures and fittings are damaged while carrying out the work. The losses, if any, would be made good by the bidder.
9.	Any falsification/suppression of information could lead to disqualification from the tender.
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Name & Signature of the Bidder with seal

APPENDIX 'B'

Format for FINANCIAL BID for Pest and Termite control on quarterly interval

Sl. No.	<u>Particulars</u>	<u>Remarks</u>
1.	Rate for area upto 1500 Sq. ft	
2.	Rate for area from 1501 Sq. ft. to 3000 Sq. ft	
3.	Rate for area from 3001 Sq. ft. to 5000 Sq. ft	
4.	Rate for area above 5000 Sq. ft	
5.	ATM Kiosks of all size	

Name & Signature of the Bidder with seal